



24th Conservators-Restorers' Professional Meeting
27 May 2024
Posavje Museum Brežice

Dear colleagues

We are pleased to announce the
24th Conservators-Restorers' Professional Meeting,
which will be held on
Monday, 27 May 2024
at the **Posavje Museum Brežice**.

We kindly invite conservators-restorers, academic personnel, scientists, researchers, students and others involved in conservation-restoration practice to present their recently achieved work and studies to the professional and general audience at the Meeting and at the exhibition.

The conference fee is obligatory for ALL participants

CONFERENCE FEES 2024	Standard	Reduced Students/ Retired
Authors – lunch packet: (exhibition space, presentation, publication, fee for the lectures, lunch)	55 €	45 €
Authors – packet without lunch: (exhibition space, presentation, publication, fee for the lectures)	40 €	30 €
Co-authors and other participants – lunch packet: (publication, fee for the lectures, lunch)	50 €	45 €
Co-authors and other participants – packet without lunch: (publication, fee for the lectures)	30 €	20 €
Fee for the lectures	20 €	10 €
Publication	10 €	
Lunch	20 €	

Conference fees for the authors must be paid **PRIOR** to registration and the submission of summaries, but no later than 5 February 2024.

The conference fee is paid by a **co-author** who attends the meeting and is thus also entitled to the publication. Anyone who wants an additional publication pays extra for it.

All other conference fees and lunch must be paid no later than 12 May 2024!

Participants that wish to attend the lectures and have lunch are advised to secure a seat in the auditorium by registering at: <https://forms.gle/fDwbnrCcMH7ykFs9> and pay the fee **by 12 May 2024** (payment on the day of the meeting will not be possible).

The **admission to the exhibition** remains **free of charge**.

PAYMENT INSTRUCTIONS

Payee: Društvo restavradorjev Slovenije
Address: Poljanska cesta 40
Postal code: 1000 Ljubljana
Country: Slovenia

Purpose of payment: SURNAME, Meeting 2024
Account number or IBAN: SI56 0310 0100 0023 152
BIC code of the bank: SKBAS12X
Purpose code: OTHR

APPLICATIONS, SUMMARIES, ABSTRACTS, PHOTOS

Please send your applications, summaries, short abstracts in English and photos by no later than **5 February 2024** by email to strok.srecanje@gmail.com. Conference fee **must be paid prior to application and the submission** of summaries.

Authors are kindly requested to follow the *Guidelines for writing* included in the text below.

Application

Please find and fill in **Application form 2024.doc**. Only one application form may be sent for each contribution (poster or film), the same applies in cases of several authors. Please name your application file as follows: **2024-Surname-Name.doc**.

Guidelines for writing

1. Summary

Your text may be written in the Slovene, English, Croatian or Serbian language. The summaries in foreign languages will be translated into Slovenian by the Editorial Board. A summary should be written as a Word document (font: Times New Roman 12p, single spacing) **with a minimum of 2500 and a maximum of 3000 characters with spaces** (including the title, name and surname of the author/co-author and figure captions). Do not insert photos, tables, logos or similar in the text. Each author has a page in the publication at his/her disposal. The summary should briefly describe the essential content of the work: the main issue, goals, the way of solving challenges and results. The summary should be named as follows: **2024-Surname-Name.doc**.

In movie summaries, add authors' data (if different from the author/s of the summary), the length, production and year.

Authors are kindly requested to follow the following guidelines for writing:

- **Title** (upper/lower case)

Author: John Smith, original name of the institution/professional designation, email

Co-author 1: Mary Smith, original name of the institution/professional designation, email

- **Co-workers:** Names of co-workers should follow the last paragraph of the summary (Co-worker: Jane Smith, institution).
- **Picture captions** should be added at the end of the summary (author of photos in brackets):
Picture 1 Figure caption (photo: John Smith)

2. Short abstract in English

It should be the last item of the document with a **minimum of 700 and a maximum of 800 characters with spaces** (including the title, names of the author and co-author, institution).

- **Abstract title** (upper/lower case)

Author 1: John Smith, name of institution (in English)

3. Photographs

Please send us **up to 3 photos** as an individual graphic file (tiff, jpeg). Graphic files should have a resolution of 300 dpi and a size of 1–3 MB.

The files should be named, e.g.: **Picture1-Surname-Name.jpg**

The proposals will be reviewed by the following members of the Editorial Board of *Conservator-Restorer*:

Sabina Dolenc (Slovenian National Building and Civil Engineering Institute), Anita Klančar Kavčič (Institute for the Protection of Cultural Heritage of Slovenia, Restoration Centre), Jasna Malešič (The National and University Library), Ajda Mladenović (Institute for the Protection of Cultural Heritage of Slovenia, Restoration Centre), Ana Motnikar (Slovene Ethnographic Museum), Nataša Nemeček (National Museum of Slovenia), Irena Porekar Kacafura (Regional Museum Maribor), Andreja Ravnikar (National Gallery of Slovenia).

Poster/Film

The dimensions of a (vertical) poster should be **100 × 70 cm**. Posters should be equipped with a poster hanging rail set, an upper rail with one hanger.

Send the digital version of the poster to email address: plakati.drustva.drs@gmail.com by **12 May 2024**. We kindly ask you to abide to the following guidelines:

- file format: **pdf** or **jpg**
- file size: a **maximum of 3 MB**
- file name: **Surname_2024** (e.g., Purger_2024)
- do not use letters with diacritical marks (č, ž, š ⇒ **c, z, s**)
- when there are more authors – up to 3 – list them with an underscore **_** between their surnames
– above 3: please use **et_al_2024**

Please send us your **short film (up to 10 min)** via WeTransfer/Google Drive to the email address nives.slemensek@pmb.si.

If you are not able to attend the Meeting, send the poster by post to:

Posavski muzej Brežice
Professional meeting
Cesta prvih borcev 1
8250 Brežice
Slovenia

Please indicate the address to which your poster should be returned.

Presentation

Authors are invited to apply (tick off the presentation in the application form) for a short presentation of their poster/film (with Power Point) at the Meeting. Organizers will select the presentations and define their duration depending on the number of applications.

Important dates

Deadline for applications, summaries, abstracts, photos	5 February 2024
Deadline for the receipt of films/posters	12 May 2024
Deadline for the receipt of posters sent by post	12 May 2024
Deadline for the registration for the Meeting	12 May 2024
Meeting: Posavski muzej Brežice, Cesta prvih borcev 1, Brežice	27 May 2024
Duration of the exhibition	27 May – 28 June 2024

We are looking forward to receiving your application and meeting you in Slovenia!